



Hello,

My name is Heather Hill and I am the owner of ER Graphics. ER Graphics is a HUB ZONE, MBE and EDGE certified and **pending** 8 (a) company for the state of Ohio. Please see page 2 and 3 for more company and certificate information.

We at ER Graphics provide quality advertising, promotional products, web site design, and printing all at affordable rates.

Please add us to your database for **MBE, EDGE, HUB ZONE & 8(a)** businesses providing printing, promotional products, signs, banners, web site design and hosting services, and graphic design services.

Please also take the opportunity to visit us on line for a more detailed product line.

www.ergraphics.com

If you have any questions or would like to set up an appointment, please don't hesitate to give me a call or to send me an email.

Our office hours are Monday – Friday, 8:00am – 4:30pm.

P: 740-962-6899 • hhill@ergraphics.com

Thank you, for giving me the opportunity to serve you.

Heather Hill

45 West Main Street, McConelsville Ohio 43756
P: 740-962-6899 • F: 740-962-3852 • info@ergraphics.com • www.ergraphics.com

Ohio Department of Administrative Services
Ted Strickland, *Governor*
Hugh Quill, *Director*

Equal Opportunity Division
30 E. Broad Street
18th Floor
Columbus, Ohio 43215

614.466.8380 voice
614.728.5628 fax
www.das.ohio.gov/eod



Expires - 10/21/2009

Eat It! Read It! Place Mats, L.L.C.
45 West Main Street
Mc Connelsville, OH 43756

Re: MBE Letter of Certification

Dear Heather Hill:

We are pleased to advise you that after careful review of your application and supporting documentation the State of Ohio Department of Administrative Services, Equal Opportunity Division has determined that **Eat It! Read It! Place Mats, L.L.C.** meets the eligibility requirements for the Minority Business Enterprise (MBE) certification pursuant to Ohio Administrative Code (OAC) 123:2-15-01 et seq.

Eat It! Read It! Place Mats, L.L.C. has been granted status as a Minority Business Enterprise participant with the State of Ohio. This letter acknowledges that **Eat It! Read It! Place Mats, L.L.C.** for the purposes of participating in Ohio's MBE Set-Aside Program is **approved** under the following procurement category(ies) **Goods & Services** and has demonstrated capability and/or experience for a period of one year in the following UNSPSC code(s) and/or CSI Codes:

UNSPSC Codes: Advertising 82100000, Marketing and distribution 80140000

CSI Codes: N/A

This letter of certification is in effect from **10/21/2008** to **10/21/2009**. One month prior to the expiration date of this letter of certification, your company is required to submit a Recertification Affidavit of Continued Eligibility form for review as to your status to remain in the MBE program.

However, you must notify this division immediately if any changes occur within your company that effect ownership, managerial and/or operational control within (30) days of such changes. In addition, notification should be provided for changes to the company's name, business address, telephone number(s), principal products/service, etc. Failure to notify this office of changes or to provide the Recertification Affidavit of Continued Eligibility form in a timely manner can result in revocation of your certification status.

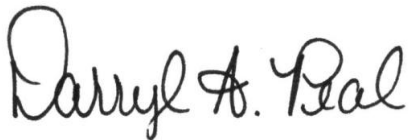
In order to take full advantage of opportunities with the State of Ohio, we strongly suggest that you contact the following agencies:

General Services Division Office of State Purchasing provides free registration at <http://www.das.ohio.gov/gsd> or by contacting (614) 466-4635. Department of Administrative Services will provide electronic notice of purchasing opportunities (bid notices) to any vendor who has registered with DAS for the respective supplies or services. This registration does not include opportunities for the architectural, engineering and construction industry. Opportunities for the architectural, engineering and construction can be accessed at <http://das.ohio.gov/gsd/SAO/bidopps.htm> and <http://das.ohio.gov/gsd/SAO/orb.html>.

Ohio Department of Development offers business development assistance in the areas of management, technical, financial, contract procurement assistance, loan, and bond packaging services. The office can be contacted at (614) 466-5700 or (800) 848-1300 ext. 65700.

The State of Ohio appreciates its business partners and is pleased to be able to assist your company with this certification. If you need any assistance or should you have questions, please contact Maceo Whitfield, EEO Compliance Officer, at (614) 466-8380.

Sincerely,

A handwritten signature in black ink that reads "Darryl A. Peal". The signature is written in a cursive, flowing style.

Darryl A. Peal
Deputy Director
State EEO Coordinator